

**City of Martensdale**  
**Regular City Council Meeting Minutes**  
**August 4, 2025**

Mayor Prichard called the meeting to order.

The pledge of allegiance.

Members present: Travis Berger, Deb Hutchison, Matt Gideon and Peggy Halterman.

Members absent: Scott Henson.

City Attorney Robert Stuyvesant present.

The agenda was approved by Hutchison and seconded by Halterman. On a roll call vote: Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Citizens Comments: None.

The consent agenda was presented: the July 8, 2025 minutes; July 2025 payables and receipts, August 2025 payables and the June 2025 financials. Hutchison made a motion to approve the consent agenda; seconded by Berger. On a roll call vote: Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk Report: None

Maintenance report: Zach Wood told the city council the backhoe needs repair, cost \$800.00. He stated that the sewer lagoon pump station project is going well, and the contractor should be completed by the end of July.

Fire Report: None

Kevin Conklin, 415 Rock Island, Martensdale was present to discuss all the water coming into his garage and backyard from the alley. He had photos of his yard, and the city council reviewed them. He thanked the city for fixing the problem last time but stated when they placed the new pipe in, it did not go all the way down to the street. Zach will investigate fixing the problem.

Harry VanAusdall, Iowa Code Enforcement, LLC was present to discuss enforcing city codes. He explained his process to the city council and timeline. He sends out 1st and 2nd notices before proceeding with legal fines. He also stated that the city attorney and the city council must be agreeable with the process for it to work effectively. He stated that he currently handles code enforcement for the cities of Dallas Center, Elkhart, Van Meter, Slater, and Stuart, and offered to have the city clerk call them regarding his performance. The city council will place this on the September agenda to discuss further and have the city clerk contact the cities Harry works with to get further information. Harry will attend the Oct. 6, 2025 meeting.

The city has received a permit from Windstream to get permission for them to adjust their cables on existing poles within the city limits of Martensdale. After discussing it further the city council stated all the poles in the city are owned by MidAmerican. They asked the city clerk to contact Windstream and have them get permission from MidAmerican.

The city has received a permit from Omni Optic Fiber Cable (previously Interstate Cable) to get permission for them begin to bring cable into the city on Iowa Ave., Burlington Ave., West St. all underground. This is the beginning streets to be done. A building will be behind city hall on the concrete pad. Gideon made a motion to approve the installation; seconded by Halterman. On a roll call vote: Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

DanLee (Jiffy Express), 290 Hwy. 28, Martensdale liquor license renewal was presented. Gideon made a motion to approve the permit; seconded by Berger. On a roll call vote: Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

The city clerk handed out the July August Sheriff's Report at the beginning of the meeting, this needs to be a part of the record. Gideon made a motion to make it a part of the record; seconded by Halterman. On a roll call vote: Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Robert Stuyvesant, City Attorney discussed the new open meeting law. He stated this started with Cedar Rapids regarding the process of hiring employees. He stated all new elected or appointed officials must watch a video online, this will include the zoning committee and the board of adjustments committee. It does not include any city council member who is not up for re-election. The Iowa Information Board will be sending information out on the class.

Zach Wood asked who is responsible for notifying residents if something is wrong with their sidewalks. The city attorney said that would be the city's responsibility to inspect and send out a notice.

There was discussion regarding a resident who has cars sitting in his yard and some are not licensed.

The next city council meeting will be September 8, 2025 at 6:00 p.m.

A motion to adjourn the meeting was made by Gideon; seconded by Berger. On a roll call vote: Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Brad Prichard, Mayor

Donna Bahun, City Clerk

**City of Martensdale****July 2025 Disbursements**

Brad Prichard (phone reimburse) 50.00  
Zach Wood (phone reimburse) 50.00  
Donna Bahun (phone reimburse) 50.00  
Donna Bahun (salary)2,131.84  
Zach Wood (salary)2,231.76  
Zach Wood (salary)2,231.76  
Core & Main (water meters-out of sequence)4,097.14  
Elan Financial Services (Donna notary renewal)30.00  
State Hygienic Lab (water testing)124.00  
IA Dept. of Natural Resources (water supply fee)45.77  
Heartland Coop (chemicals)47.25  
Iowa One Call (notification fees)22.60  
Viking Industrial Painting (water tower contract)23,003.00  
Veenstra & Kimm (470 West St., 3200 Inwood St.)847.50  
Des Moines Water Works (lab analysis)32.10  
AT&T (pump)43.10  
Indianola RHT (publication fees)137.20  
Home Depot (air conditioner fire dept.)649.99  
WHKS & Co. (water tower engineer)1,300.00  
Windstream (city hall)223.26  
US Postmaster (stamps)451.00  
Mid-American (utilities)877.38

**Auto Payments**

IRS (Donna, Zach federal taxes)2,660.86  
IPERS (Donna, Donna)1,513.09  
IA Dept. of Rev (June sales tax)450.27  
Wright Express Fleet (fuel city)137.67  
Warren Water (water purchase)5,570.25  
City State Bank (open wage tax levy acct.)100.00  
City State Bank (automatic water payments)25.00  
USDA (sewer loan payment)2,780.00

**Sewer Savings Account**

Martens Estate (purchase of property)48,922.65

**Martensdale Rescue Dept., July 2025 Disbursements**

Interstate Battery Center (battery)189.60  
Verizon (ipad)35.01

**Auto payments**

Linde Gas (oxygen) 140.01

**Deposit**

EMS Billing (medicare payment)438.52

**City of Martendale, July 2025 Revenues**

Water-sewer collections1,668.12  
Professional Plumbing (M St M School permit)150.00  
Water-sewer collections (auto payments)1,452.19  
Water-sewer collections (DOT garage)61.05; 109.00  
Des Moines Excavating (building permit)75.00  
Water-sewer collections4,178.41  
Warren Co. (property taxes)4,915.01  
Jefferson Twp. (fire)297.33  
State of Iowa (Road Use Tax funds)4,599.19  
Water-sewer collections5,937.78  
Water-sewer collections (auto payments)1,553.76  
Water-sewer collections3,989.42  
Petersen (building permit)25.00  
Water-sewer collections762.61  
State of Iowa (1 cent tax)7,229.98  
Water-sewer collections717.17