

City of Martensdale
Regular City Council Meeting Minutes
December 2, 2024

Mayor Prichard called the meeting to order.

Members present: Scott Henson, Travis Berger, Matt Gideon, Deb Hutchison, and Peggy Halterman.

Members absent: None.

The agenda was approved by Henson and seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

No citizen comments: None.

Mayor Comments: The mayor congratulated the Wood family on their new baby and thanked the city clerk for the preparation for the upcoming audit.

The consent agenda was presented: the November 12, 2024 minutes, the November 2024 payables and receipts, the December 2024 payables, and the October 2024 financials. The city clerk presented additional payables to Whitney Wessel for a water deposit refund, \$200.00; the Wex Bank bill for the City, 213.23; and the Linde Gas bill, 124.06 for the fire dept. Gideon made a motion to approve the consent agenda with the additional payables; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk Report: The city clerk discussed the city audit which will be Monday, Dec. 9. The final report should be submitted by the end of March 2025.

Maintenance Report: Zach Wood was not present

Fire Report: Chief Scott Henson said there were 1 fire call, and 16 EMS calls for November 2024.

Ordinance 12.01.2024 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Provisions Pertaining to Water Service Rates was presented. Berger made a motion to approve Ordinance 12.02.2024; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously. The seconding reading will be at the January 2025 meeting,

Ordinance 12.01.2024.1 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa Pertaining to Sanitary Sewer and Rental Rates was presented. Gideon made a motion to approve Ordinance 12.02.2024.1; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously. The seconding reading will be at the January 2025 meeting,

Ordinance 12.01.2024.2 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Adding Provisions Pertaining to a Water Tower Maintenance Fee was presented. Hutchison made a motion to approve Ordinance 12.02.2024.2; seconded by Henson. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously. The seconding reading will be at the January 2025 meeting,

Ordinance 12.01.2024.3 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Adding Provisions Pertaining to a Sewer Maintenance Fee was presented. Gideon made a motion to approve Ordinance 12.02.2024.3; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously. The seconding reading will be at the January 2025 meeting,

Open Forum: Santa Claus will be at the fire station Dec. 15, 5:00-6:00 p.m.

There was discussion regarding the tree at the apartment building on the highway and getting it removed, A letter was sent to the owner in October, the city clerk will send another letter; there was also discussion about removing the junk vehicles in front of the McMahan building, a letter was sent to them in October, the city clerk will send them another letter.

There was discussion regarding when the water tower contract was up, the city clerk said it expires in 2027.

Gideon made a motion to adjourn; seconded by Hutchison. On a roll call vote: Berger, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members.

**City of Martensdale Disbursements
November 2024**

Brad Prichard (phone reimburse) 50.00
Zach Wood (phone reimburse) 50.00
Donna Bahun (phone reimburse) 50.00
Donna Bahun (salary) 2,058.51
Zach Wood (salary) 2,112.06
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Windstream (city) 221.20
Cappel's Ace Hardware (plumbing supplies, city hall) 27.57
V&K Engineering (DanLee permit) 117.75
State Hygienic Lab (water testing) 61.00
Des Moines Water Works (lab analysis) 35.31
Independent Advocate (publication fee) 166.02
City of Norwalk (EMT services) 7,600.00
Vernon Mfg. (upper coin tube) 95.00
Central IA Pest Control (city, fire) 130.00
Interstate Power (sewer lagoon generator) 4,422.67
Ahlers & Cooney (sewer lagoon pump project) 3,500.00
NAPA (city pick-up) 89.55
IA State University (comp. plan) 1,500.00
Core & Main (chlorine tests) 328.10
Menards (supplies) 139.03
Elan Financial Zach supplies, fire dept. lights) 272.15
AT&T (pump) 42.47
Mid-American Energy (utilities) 961.37
Windstream (fire) 258.21

Auto payments
Elan Financial (supplies) 6.99
IRS (Donna-Zach, city federal taxes) 2,660.88
IPERS (Donna-Zach) 1,513.09
IA Dept. of Revenue (Oct. WET tax) 941.24
IA Dept. of Revenue (Oct. sales tax) 1,098.11
Wex Bank (fuel) 323.97
Warren Water (water purchase) 4,641.00
City State ACH fee (water-sewer auto payments) 25.00
USDA (sewer payment) 2,780.00

**Martensdale Rescue Dept.
November 2024 Disbursements**

Elan Financial (EMS conf. & Membership) 1,590.00
Midwest Breathing (air compressor). 790.92
Verizon (ipad) 35.01
Southwest Comm. College (EMT class) 1,600.00

Auto payments
Linde Gas (oxygen) 120.06
Wex Bank (fuel) 71.12

**City of Martendale
November 2024 Revenues**

Water-sewer collections 2,662.52
Wiegert Disposal (haulaway fee) 125.00
Holcomb (returned check) 104.49
Water-sewer collections 2,424.65
Water-sewer collections (auto payments) 1,437.47
Warren Co. (property taxes) 5,755.18
Jefferson Twp. (fire) 3,850.14
State of Iowa (Road Use Tax funds) 5,019.51
Water-sewer collections (DOT garage) 100.87
Water-sewer collections 2,760.42
Water machine sales 1,150.75
City of Bevington (fire dept.) 1,447.95
Water-sewer collections (auto payments) 1,389.98
Chad Walker (building permit) 496.00
Water-sewer collections 9,686.98
Water machine sales 753.76
State of Iowa (1 cent tax) 4,529.13
Water-sewer collections 674.81
Water-sewer collections 419.19

