

City of Martensdale
Regular City Council Meeting Minutes
January 6, 2025

Mayor Prichard called the meeting to order.

Members present: Scott Henson, Travis Berger, Matt Gideon and Peggy Halterman.

Members absent: Deb Hutchison.

The agenda was approved by Henson and seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Comments: The mayor thanked everyone for being present.

Citizen comments: Justin from McMahan Industrial, Martensdale, IA was present to discuss further improvements to his property. He has purchased some of the Marten's property and would like to add two buildings. The property would need to be rezoned to light industrial from agricultural for him to be able to build. The city council told him the planning and zoning committee would need to recommend the zoning change, but first he should contact the building inspector Jason VanAusdall, and then have property surveyed.

Peggy Halterman expressed her concern about a dog that is chained up all day and night and is out in the cold. The neighbor is feeding the dog. She is concerned about kids walking home from school. The sheriff's office was called and said since the dog had been feed and has a doghouse they couldn't do anything. The city council told Peggy they do not have the authority to go onto the property. She asked if a letter could be sent to the owner. The city council told the clerk to contact the city attorney about a letter being sent.

The consent agenda was presented: the January 6, 2025, minutes, the January 2025 payables and receipts, and the December 2024 financials. The city clerk added a new bill for Linde Gas for 133.09 for the rescue dept. Gideon made a motion to approve the consent agenda with the additional payable; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Joe Thompson, Hwy. 28 was present asking for approval to obtain a Vehicle Recycler License. The building inspector, Jason VanAusdall was contacted by Joe and had no problems with the license if the city council agreed. Joe said he repairs vehicles that have been hit by deer's and other accidents and need the correct license to do it, the previous owner did have this license. He stated currently he can only scrap 6 cars and with this license he would be able to do more. The city council told him that there is an ordinance for no junk vehicles to be sitting out on the property. Joe stated he would not have any junk vehicles sitting out. Berger made a motion to approve the Vehicle Recycler License; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Chuck Gehringer, Mayor of St. Mary's, Iowa was present. He told the city council that their water superintendent was leaving and would like Zach Wood to fill in for their water testing and to read water meters. He said he did not know how long they would need Zach to fill in, but it could be a year. St. Mary's would like to sign a contract with the City of Martensdale to pay the city for Zach's time. The city council told the city clerk to contact the city attorney to make sure there was no conflict with allowing Zach to help St. Mary's.

City Clerk Report: The city clerk discussed the city audit and said the auditor has asked for additional information, but they are almost finished. The clerk discussed how much money is being spent out of the water fund and that in the new budget she would take some of Zach's salary out of the Road Use Tax fund and we will need to take some of the water expenses out of the savings account, like the water tower maintenance every year and possibly Warren Water payments to help the water expenses. There was discussion about trying to get out of the water tower contract for the next few years since eventually a new tower will be done. Zach Wood will contact Viking to see if that's a possibility.

Maintenance Report: Zach Wood discussed culverts that need to be replaced in alleys at Center St. and Olive St. After discussion the city council would like to attorney to determine if that is the property owners responsible or the city. The city clerk will contact the city attorney. Zach will take photos of the culverts for the city clerk to forward to the attorney. Zach had discussed that he has had contractors ask him to purchase water when working on a job and he has done this previously and traded it for gravel. There was discussion regarding this issue.

Fire Report: Chief Scott Henson said there were 7 fire and 13 EMS calls for January 2025. For 2024 there were a total of 58 fire calls and 240 EMS calls.

Scott Henson left meeting at 7:30 pm due to a fire call.

The 2025-2026 budget was discussed. Zach Wood had a list of items for the budget, which the city council approved, the city clerk stated she had put \$70,000 in for street resurfacing. The city council said to put a price down of \$10,000 for a new city hall roof and \$300.00 for Christmas decorations. Salaries were discussed for the new budget. Peggy Halterman asked for them to be done separately. Halterman made a motion for Zach Wood salary to receive a 3% increase: seconded by Gideon. On a roll call vote: Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Peggy Halterman made comments regarding the city clerk. Halterman made a motion to increase the city clerk's salary by 3%; seconded by Gideon. On a roll call vote: Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The next regular city council meeting will be March 3, 2025, at 6:00 p.m.

Halterman made a motion to adjourn; seconded by Berger. On a roll call vote: Berger, Aye. Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

City of Martensdale**January 2025 Disbursements**

Brad Prichard (phone reimburse)	50.00
Zach Wood (phone reimburse)	50.00
Donna Bahun (phone reimburse)	50.00
Donna Bahun (salary)	2,058.51
Zach Wood (salary)	2,171.03
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Short Elliott Hendrickson (sewer lagoon)	2,500.00
Cappel's Ace Hardware (supplies)	53.72
Veenstra & Kimm (Walker permit)	372.00
Boyd Software (2025 Software Support)	600.00
Indianola RHT Advocate (publication fees)	145.97
Immerse Impact (website yearly fee)	737.00
All Timber Tree Service	2,000.00
Menards (supplies)	39.35
Menards (sign supplies)	262.08
Justin McGinn (water deposit, pymt returned)	304.09
State Hygienic Laboratory (water testing)	124.00
Des Moines Water Works (lab analysis)	235.40
AT&T (pump)	42.47
Windstream (city hall)	228.67
Windstream (pump)	74.26
Windstream (fire)	258.36
Mid-American Energy (utilities)	968.37
Auto Payments	
IRS (Donna, Zach fedl taxes)	3,018.88
IPERS (Donna, Donna)	1,513.09
IA Dept. of Rev (Dec. sales tax)	1,242.18
IA Dept. of Rev (Dec. WET tax)	1,064.73
IA Dept. of Rev. (Donna, Zach state tax)	3,848.00
Wex Bank (city)	139.49
Warren Water (water purchase)	4,798.50
City State Bank (automatic water pymts)	25.00
USDA (sewer loan payment)	2,780.00

Sewer Lagoon Project

D.A. Davidson (sewer lagoon pump project)	10,000.00
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Martensdale Rescue Dept.**January 2025 Disbursements**

Quick Med Claims (medicare)	209.60
Zoll Medical (supplies)	341.09
Stryker (battery)	1,443.00
Verizon (ipad)	35.01

Auto payments

Linde Gas (oxygen)	178.15
Wex bank (fire)	238.20

City of Martendale**January 2025 Revenues**

Water-sewer collections	2,860.92
Water-sewer collections	3,383.04
Water-sewer collections (auto payments)	1,298.10
Warren Co. (property taxes)	4,030.73
Jefferson Twp. (fire)	1,438.59
State of Iowa (Road Use Tax funds)	5,002.32
Water-sewer collections	4,226.77; 3,850.06
Water-sewer collections (auto payments)	1,274.89
Water-sewer collections (DOT garage)	101.67; 1,357.02
Water-sewer collections	7,252.96
State of Iowa (1 cent tax)	7,472.94
Miller Electric (760 Iowa Ave. permit)	225.00
Water-sewer collections	1,096.54