

**City of Martensdale**  
**Regular City Council Meeting Minutes**  
January 6, 2025

Mayor Prichard called the meeting to order.

Members present: Scott Henson, Matt Gideon, Deb Hutchison, and Peggy Halterman.

Members absent: Travis Berger.

The agenda was approved by Gideon and seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 01-06-2025 A Bank Depository was presented and approving City Banks: City State Bank and Regions Bank as the city financial institutions. Henson made a motion to approve Resolution 01-06-2025; seconded by Halterman. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The 2024 City Appointments were presented as follows:

City Newspaper, Gideon made a motion to approve the Indianola Independent Advocate as the city newspaper; seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Pro Tem, Mayor Prichard designated Deb Hutchison as the Mayor Pro Tem. Henson made a motion to approve Deb Hutchison as the Mayor Pro Tem; seconded by Halterman. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, Abstained; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Attorney, Henson made a motion to approve Stuyvesant, Patin, Strong and Krapfl, PLLC as the city attorney, seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Fire Chief – Gideon made a motion to appoint Scott Henson as Fire Chief; seconded by Halterman. On a roll call vote: Henson, Abstained; Gideon, Aye; Hutchison, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk, Henson made a motion to approve Donna Bahun as the city clerk; seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

No citizen comments: None.

Mayor Comments: The mayor thanked everyone for being present and stated he would like to see the city move forward this year.

The consent agenda was presented: the December 2, 2024, minutes, the December 2024 payables and receipts, the January 2025 payables, and the November 2024 financials. Gideon made a motion to approve the consent agenda with the additional payables; seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk Report: The city clerk discussed the city audit has been completed, there were a few items the auditor stated he was going to check on, whether a dollar amount should be given for salary increases instead of a percentage (the auditor was going to check on this item); to revise the Feb. 2024 minutes by motion for increases.

Maintenance Report: None.

Fire Report: Chief Scott Henson said there were 2 fire call, and 23 EMS calls for December 2024. He asked to purchase new lights for the fire station, cost approximately \$1,600.00. Gideon made a motion to purchase the lights for the fire dept; seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Discussion and approval of additional expenses: The city clerk had two bills to be paid: Immense Impact, city website renewal for \$737.00 and for the rescue dept. from Stryker for \$1,443.00. Gideon made a motion to pay the two bills' seconded by Halterman. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The Feb. 5, 2024 minutes were discussed and will be revised. Henson made a motion for a 3 percent increase for employees for the 2024-2025 budget: seconded by Halterman. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Faith Metz had made a request to the city council to purchase 4-6 chickens and keep them in a chicken coop. Henson made a motion to approve up to 6 chickens, no rosters: seconded by Halterman. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The 2025 Planning and Zoning members and terms were presented: Jim Parker (1 year); Larry Henson (2 years) Chairperson; Connie Lull (3 years); Michael Clark (4 years); and Kathy Petersen (5 years); Gideon made a motion to approve the 2025 Planning and Zoning Committee and terms; seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The 2025 Board of Adjustment member and terms were presented: Sharon Loyd (1 year); Michael Trotter (2 years); Jeff Knickerbocker (3 years); Dan Black (4 years) Chairperson; and Brandy Clark (5 years) Henson made a motion to approve the 2025 Board of Adjustment members and terms; seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The second reading of Ordinance 12.01.2024 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Amending Provisions Pertaining to Water Service Rates was presented. Halterman made a motion to approve Ordinance 12.02.2024; seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Hutchison made a motion to waive the third reading of Ordinance 12.01.2024; seconded by Halterman. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The second reading of Ordinance 12.01.2024.1 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa Pertaining to Sanitary Sewer and Rental Rates was presented. Gideon made a motion to approve Ordinance 12.02.2024.1; seconded by Henson. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Hutchison made a motion to waive the third reading of Ordinance 12.01.2024.1; seconded by Gideon. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The second reading of Ordinance 12.01.2024.2 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Adding Provisions Pertaining to a Water Tower Maintenance Fee was presented. Henson made a motion to approve Ordinance 12.02.2024.2; seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Henson made a motion to waive the third reading of Ordinance 12.01.2024.2; seconded by Hutchison. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The second reading of Ordinance 12.01.2024.3 An Ordinance Amending the Code of Ordinances of the City of Martensdale, Iowa by Adding Provisions Pertaining to a Sewer Maintenance Fee was presented. Hutchison made a motion to approve Ordinance 12.02.2024.3; seconded by Gideon. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Hutchison made a motion to waive the third reading of Ordinance 12.01.2024.3; seconded by Halterman. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding curb stops that need to be replaced. The city clerk has already sent out a certified letter to the resident that needs to replace his.

The next regular city council meeting will be Feb. 3, 2025, at 6:00 p.m.

Henson made a motion to adjourn; seconded by Gideon. On a roll call vote: Henson, Aye; Gideon, Aye; Hutchison, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

**City of Martensdale**  
**December Disbursements**

Brad Prichard (phone reimburse), 50.00  
Zach Wood (phone reimburse), 50.00  
Donna Bahun (phone reimburse), 50.00  
Donna Bahun (salary), 2,058.51  
Zach Wood (salary), 2,171.03  
Zach Wood (salary), 2,171.03  
Core & Main (chlorine test kits), 164.05  
Menards (supplies), 77.89  
Whitney Wessel (water deposit refund), 200.00  
Independent Advocate (publication fees), 230.55  
Brad Prichard (salary), 923.50  
Scott Henson (salary), 240.11  
Travis Berger (salary), 184.70  
Deb Hutchison (salary), 258.58  
Matt Gideon (salary), 277.05  
Peggy Halterman (salary), 277.05  
Windstream (city hall), 229.53  
AT&T (pump), 42.47  
State Hygienic Laboratory (lab analysis), 124.00  
Elan Financial Services (Christmas bulbs), 188.66  
John Deere Financial (supplies), 30.98  
Windstream (fire dept.), 258.21  
Mid-American Energy (utilities), 969.98  
Auto payments  
Wex Bank (fuel), 213.23  
IRS (Donna-Zach, city federal taxes), 3,409.22  
IPERS (Donna-Zach), 1,994.48  
IA Dept. of Revenue (Nov. WET tax), 1,064.73  
IA Dept. of Revenue (Nov. sales tax), 1,242.18  
Warren Water (water purchase), 4,824.75  
City State ACH fee (water-sewer auto payments), 25.00  
USDA (sewer payment), 2,780.00

**Martensdale Rescue Dept.**  
**December 2024 Disbursements**

Quick Med Claims (medicare), 209.60  
Verizon (ipad), 35.01

**Auto payments**

Linde Gas (oxygen), 124.06

**Deposit**

Quick Med Claims (Unity Point Health), 1,060.00

**City of Martendale**  
**December 2024 Revenues**

Water-sewer collections, 2,330.72  
McGinn (water deposit), 200.00  
Water-sewer collections, 6,116.55  
Water machine sales, 524.56  
Water-sewer collections (auto payments), 1,298.42  
Warren Co. (property taxes), 2,132.99  
Jefferson Twp. (fire), 528.73  
State of Iowa (Road Use Tax funds), 4,830.75  
Water-sewer collections (DOT garage), 101.67  
Water-sewer collections (DOT garage), 464.74  
Water-sewer collections, 3,052.86  
Water-sewer collections (auto payments), 1,414.06  
Water-sewer collections, 3,352.96  
State of Iowa (1 cent tax), 4,226.85  
Water-sewer collections, 2,699.18  
IRS (tax refund), 3,090.55