

City of Martensdale
Regular City Council Meeting Minutes
January 9, 2023

Mayor Prichard called the meeting to order.

Members present: Scott Henson, Travis Berger, Eric Hughes, and Matt Gideon.

Members absent: Deb Hutchison.

The agenda was approved by Henson; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Bank Depository Resolution 1-09-2023-1 was presented. Gideon made a motion to approve Res. 1-09-2023-1; seconded by Hughes. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The 2023 City Appointments were presented as follows:

City Banks, Gideon made a motion to approve City State Bank and Regions Bank as the City financial institutions; seconded by Hughes. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

City Newspaper, Henson made a motion to approve the Indianola RHT Advocate as the city newspaper; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Pro Tem, Mayor Prichard designated Deb Hutchison as the Mayor Pro Tem. Gideon made a motion to approve Deb Hutchison as the Mayor Pro Tem; seconded by Hughes. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

City Attorney, Hughes made a motion to approve Stuyvesant, Patin, Strong and Krapfl, PLLC as the city attorney, seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Fire Chief – Hughes made a motion to appoint Scott Henson as Fire Chief; seconded by Gideon. On a roll call vote: Henson, Abstained; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk, Henson made a motion to approve Donna Bahun as the city clerk; seconded by Hughes. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The consent agenda was presented, the Dec. 12, 2022 minutes, the January 2023 payables and receipts, the February 2023 payables and the Nov. 2022 financials, and were presented. Gideon made a motion to approve the consent agenda; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Clerk's Report: The clerk asked for any budget items. There was discussion new lights for the fire station and shop, the EMS service from Norwalk, and a new pick-up truck for the fire dept. There was some discussion about levying taxes for salaries, the city clerk will get some figures together for the city council. Bids will be given to the city clerk for an items that need to be discussed to add to the budget.

Mayor Prichard thanked the fire dept. for cleaning off a spot for Santa to land, he thanked Zach Wood for staying at the City and thanked Donna Bahun for her work in 2022.

Maintenance Report: Zach asked if he could purchase the bed liner and heater for the shop, those costs were included in the budget so he was told to go ahead.

Discussion and Possible Approval of Additional Expenses: Fire chief Henson asked to purchase 10 helmet lights, the cost is approximately \$90.00 each. The city clerk had additional payables that included Robert Seymour, \$200.00 and Asher Henson, \$100.00 for reading the water meters. The city clerk asked to transfer the Dec. fire bond payment back into the general account, and said the rescue checking account was getting very low and would like to transfer funds from the fire dept. to put into Regions checking account, the council agreed to transfer \$25,000.00 into the fire checking account. Gideon made a motion to approve all the additional expenses; seconded by Berger. On a roll call vote: Henson, Abstained; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk had applied for the State Revolving (SRF) loan for the sewer lagoon project, the City has been approved for \$71,000.00 from the SRF Fund for the preliminary work. The city clerk has contacted Ahlers Law Firm for help with all the paperwork for the sewer lagoon project and DA Davis for bonding assistance and asked for approval from the city council. Henson made a motion to hire Ahlers and DA Davis for the sewer lagoon project; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

A public hearing will be held on Feb. 6, 2023 to approve the 2021 International Codes, Henson made a motion to publish the public hearing date for Feb. 6, 2023; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

The was discussion on the contract for Zach Wood as maintenance director. There was discussion on changing the years for his vacation since he has already been here for over 3 years. Gideon made a motion to accept the contract with the years of vacation changed; seconded by Hughes. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 1-9-2023-2 A Resolution Approving Employment Between the City of Martensdale, Iowa and Zachary Wood, as Maintenance Director was presented. Henson made a motion to approve Resolution 1-9-2023-2; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously. Zachary Wood signed the contract.

There was discussion on automatic water payments for customers. Gideon made a motion to accept the terms for having the automatic water payments software installed; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion about hiring a new company to redesign our website. A contract was presented to the city council. Hughes made a motion to accept the contract; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously. The next meeting will be Feb. 6, 2023 at 6:00 p.m.

Open Forum: Zach discussed having a city logo designed by students at the school, he also suggested getting a committee to get involved with Keep Iowa Beautiful group. He will check into it more for the next meeting.

Gideon made a motion to adjourn; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hughes, Aye; and Gideon, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Brad Prichard

Donna Bahun, City Clerk

These city council minutes are a draft copy and have not been approved by the city council members. City of Martensdale

**City of Martensdale
December 2022 – Disbursements**

Brad Prichard (phone reimburse)		50.00
Zach Wood (phone reimburse)	50.00	
Donna Bahun (phone reimburse)		50.00
Zach Wood (salary)	1,376.36	
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Donna Bahun (salary)		1,917.59
Windstream (city)		215.46
Windstream (pump)	72.33	
AT&T (city)		37.86
Scott Henson (2022 salary)	295.52	
Travis Berger (2022 salary)	221.64	
Deb Hutchison (2022 salary)	295.52	
Matt Gideon (2022 salary)		277.05
Eric Hughes (2022 salary)		193.93
Prichard (2022 salary)	923.50	
Pierce Bros. (dump truck)		38.00
Office Depot (printer cartridges)	207.98	
Interstate Power Systems		1,068.22
State Hygienic Lab (water testing)		176.00
Core & Main (water supplies)	26.62	
Wiegert Disposal (dumpster)	135.00	
Indianola RHT (publication fees)	690.91	
US Postmaster (stamps)		281.92
Windstream-(fire)		218.37
Mid-American Energy (utilities)	1,107.23	
Jefferson Township (reimburse-fire deposit)		3,733.80
City State Bank (sewer-water acct. deposits)		56,064.18

Automatic payments

12/2	Wellmark (Zach insurance)		450.47
12/6	IA Dept. of Revenue (Nov. sales tax)	425.65	
12/6	IA Dept. of Revenue (Nov. WET tax)	399.48	
12/6	IA Dept of Revenue Dec. sales tax)		1,347.89
12/6	IA Dept of Revenue (Dec. WET tax)		2,063.01
12/12	Warren Water		3,968.80
12/6	IRS (Donna-Zach taxes)		2,063.01
12/6	IPERS (Donna-Zach)	1,135.06	
12/30	USDA (sewer payment)		2,780.00

Martensdale Rescue Dept.
December 2022 - Disbursements

Verizon (phone)	34.92
Verizon (ipad)	35.01
Bound Tree (supplies)	894.35
Linde Gas	108.90

City of Martensdale
December 2022 - Revenues

12/1	State of Iowa (1 cent tax Nov.)	5,233.91
12/2	Water-sewer collections	1,308.87
12/3	Water-sewer collections	102.10
12/14	Jefferson Twp. (fire)	2,125.10
12/9	Water-sewer collections	3,784.27
12/14	Warren County (prop. taxes)	5,288.88
12/15	State of Iowa (DOT water)	101.67 1,100.83
12/19	Water-sewer collections	6,743.00
12/10	Brewbaker (water dep.)	100.00
12/27	State of Iowa (RUT)	4,936.34
12/27	Water-sewer collections	6,799.11
12/27	Bollman (water dep.)	100.00
12/30	City of Bevington (rescue)	1,447.95
12/30	Water-sewer collections	4,305.51
12/30	State of Iowa (1 cent tax)	4,951.22
12/30	City of Bevington (rescue)	1,447.95
12/31	Myer (water dep.)	100.00
12/31	Water-sewer collections	409.81