

**City of Martensdale  
Regular City Council Meeting Minutes  
July 8, 2025**

Mayor Prichard called the meeting to order.

The pledge of allegiance.

Members present: Scott Henson, Travis Berger, Deb Hutchison, Matt Gideon and Peggy Halterman.

Members absent: None.

The agenda was approved by Henson and seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard thanked the FAA for putting up flags in the city. He thanked Deb Hutchison for doing the last meeting and thanked Donna Bahun for all her help with the Martens property that is closing this week and thanked Zach Wood for cleaning up around South St.

Citizens Comments: None.

The consent agenda was presented: the June 2, 2025 minutes; June 2025 payables and receipts, July 2025 payables and the May 2025 financials. Gideon made a motion to approve the consent agenda; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk Report: The city clerk has contacted Harry VanAusdell regarding enforcing the city ordinances. The cost is \$600.00 per month, and he can do it for 2-3 months or longer if the city council request it. The city council has various questions regarding his service, court fees, enforcement, and would like Harry VanAusdell and the city attorney to attend next month's city council meeting to discuss this further. The city clerk will contact them.

Maintenance report: Zach Wood told the city council the sewer lagoon pump project is set to start June 14th.

Fire Report; Chief Henson stated there were 4 fire calls and 16 EMS calls for June 2025. Chief Henson asked to purchase new shirts and sweatshirts for the fire dept., cost \$650.00 and he needs to purchase two new flags, cost \$100.00. Gideon made a motion to approve the expense for shirts, sweatshirts and two flags; seconded by Halterman. On a roll call vote: Henson, Abstained; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion and possible approval for a 60-day extension for the sewer lagoon lift station improvement project, the contractor has requested the extension due to a back order on equipment. The city clerk state she had to check with the state to make sure our grant would not be affected, it will not, as long as they are done in the 60-day extension. It will also affect applying for grants for a new water tower since we cannot apply for any grants until the sewer lagoon lift station project is completed. Zach Wood stated he was meeting with the contractor tomorrow; July 9 and the city council told him to make sure the contractor will be done within the 60-day extension. Henson made a motion to approve the 60-day extension; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Nye; Gideon, Aye; and Halterman, Nye. Mayor Prichard declared the motion carried unanimously.

An 28E Contract for Fire Protection and Emergency Response Services between the City of Martensdale, Iowa and Lee Township, Madison County was presented. Gideon made a motion to approve the 28E Contract; seconded by Halterman. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

An 28E Contract for Fire Protection and Emergency Response Services between the City of Martensdale, Iowa and Lee Township, Madison County was presented. Henson made a motion to approve the 28E Contract; seconded by Halterman. On a roll call vote: On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

An Agreement for a 28E Contract for Mutual Assistance by and Between the City of Norwalk and the City of Martensdale, Iowa was presented. Gideon made a motion to approve the 28E Agreement seconded by Halterman. On a roll call vote: On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 07.01.2025 A Resolution Approving a 28E Agreement between the City of Martensdale, Iowa and Lee Township, Madison County, Iowa for Fire Protection and Emergency Response Services was presented. Gideon made a motion to approve Resolution 07.01.2025; seconded by Halterman. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 07.01.2025.1 A Resolution Approving a 28E Agreement between the City of Martensdale, Iowa and Crawford Township, Madison County, Iowa for Fire Protection and Emergency Response Services was presented. Halterman made a motion to approve Resolution 07.01.2025; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 07.01.2025.2 A Resolution Approving a 28E Agreement between the City of Martensdale, Iowa and the City of Norwalk, Warren County, Iowa for Fire Protection and Emergency Response Services was presented. Halterman made a motion to approve Resolution 07.01.2025; seconded by Hutchison. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

A closing statement to purchase property from the Martens Trust was presented for approval. The cost of the closing will be \$45,872.65 and the funds need to be wired out of the sewer account. Henson made a motion to approve the closing statements and wire \$45,872.65 out of the sewer account; seconded by Gideon. Emergency Response Services was presented. Halterman made a motion to approve Resolution 07.01.2025; seconded by Hutchison. On a roll call vote: On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Hinterland Music Festival will be having an event August 1-3, in Warren County, The St. Mary's-St. Charles exit on the interstate will be closed at that time so they have sent an updated route that they will be taking which will be going through the highways in Martensdale.

The city clerk asked to open an account for payroll taxes per the auditor. Halterman made a motion to open an account for the payroll taxes; seconded by Hutchison. On a roll call vote: On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk told the city council that the Warren County Conservation Board will take over the utilities for the park, she has contacted Mid-American and the director of the Conservation Board. The city council would also like them to pay the water bills for the park. The city clerk will contact the director and let him know.

Berger asked if the city gets any money from the traffic tickets that are given out by the sheriff's office. The city clerk stated that we do not receive those funds since they are written on the highway and not directly in the city.

Gideon made a motion to adjourn; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Hutchison, Aye; Gideon, Aye; and Halterman, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

The next city council meeting will be August 5, 2025 at 6:00 p.m.

Brad Prichard, Mayor

Donna Bahun, City Clerk

**City of Martensdale**  
**June 2025 Disbursements**

Brad Prichard (phone reimburse) 50.00  
Zach Wood (phone reimburse) 50.00  
Donna Bahun (phone reimburse) 50.00  
Donna Bahun (salary) 2,058.51  
Zach Wood (salary) 2,171.03  
Zach Wood (salary) 2,171.03  
Indianola Independent Advocate (publications) 311.37  
Iowa Dept. of Natural Res. (water-wastewater permits) 120.00  
Interstate Battery (tractor) 189.60  
Veenstra & Kimm (223 Walnut Dr.) 56.25  
Wiegert Disposal (city clean-up) 1,225.00  
IA Pest Control (city-fire dept.) 130.00

Des Moines Water Works (lab analysis) 187.25  
Windstream-city 223.50  
Windstream-pump 147.94  
AT&T (pump) 43.10  
State Hygienic Lab 124.00  
Mid-American Energy (utilities) 924.88  
Windstream (fire) 317.46  
Core & Main (out of sequence-water meters) 4,097.14

**Auto Payments**

IPERS (Donna, Donna) 1,994.48  
IRS (Donna, Zach federal taxes) 3,409.20  
Wright Express Fleet (fuel city) 196.52  
IA Dept. of Rev (May sales tax) 884.06  
IA Dept. of Rev (May WET tax) 757.77  
Warren Water (water purchase) 6,006.00  
City State Bank (automatic water fees) 25.00  
USDA (sewer loan payment) 2,780.00

**Martensdale Rescue Dept.**  
**June 2025 Disbursements**

Danko Emergency (Groves Extractor/Washer) 5,970.00  
Danko Emergency (Gear wash, 5 gallon) 150.96  
Verizon (ipad) 35.01

**Auto payments**

Maverick Fleet 204.07  
Linde Gas (oxygen) 135.79

**City of Martendale**  
**June 2025 Revenues**

Water-sewer collections 3,330.90  
Water machine sales 403.00  
Water-sewer collections (auto payments) 1,466.93  
Water-sewer collections (DOT garage) 55.30; 115.41  
Water-sewer collections 6,005.70  
Warren Co. (property taxes) 2,600.41  
Jefferson Twp. (fire) 418.87  
State of Iowa (Road Use Tax funds) 6,584.08  
Water-sewer collections (auto payments) 1,554.13  
Water-sewer collections 3,760.34  
State of Iowa (1 cent tax) 4,244.43  
Water-sewer collections 5,367.63  
Central IA Mechanic (M St M School bldg. permit) 150.00  
Water-sewer collections 1,223.68  
Lee Township (fire protection) 21,510.34

