

**City of Martensdale  
Regular City Council Meeting Minutes  
June 2, 2025**

Mayor Pro Tem Hutchison called the meeting to order.

The pledge of allegiance.

Members present: Mayor Pro Tem Hutchison, Scott Henson, Travis Berger, Matt Gideon and Peggy Halterman.

Members absent: Mayor Prichard

The agenda was approved by Henson and seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

Berger thanked the FAA for putting up flags in the city.

Citizens Comments: None.

The consent agenda was presented: the May 5, 2025 minutes, the May 2025 payables and receipts, June 2025 payables and the April 2025 financials. Gideon made a motion to approve the consent agenda; seconded by Halterman. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

City Clerk Report: No report.

Maintenance report: Zach had colors for a new roof, the city council chose charcoal gray; he stated the sewer lagoon pump project will start June 9th.

Justin Kilger has sent an email to the city asking for permission to install a drain tile to carry the water coming off his gutters. He would like to run tile across East St. and run the water into the ditch that runs south towards the swampy area. There is already a pipe that catches the ditch water at the corner of East St. and 40th Ave to take that water towards the field to the South. Mr. Kilger stated once the area is all dried up, he would like to gravel the back lot behind 245 Hwy. 28. This would include graveling over the ditch that is on that property to make that back area one open lot. He would run a pipe in the ditch before we gravel over it. Halterman made a motion to approved Justin Kilger request; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

Fire Report; Chief Henson stated there were 7 fire calls and 14 EMS calls for May 2025. Chief Henson asked to purchase a gear washer, cost approximately \$6,500.00. Halterman made a motion to purchase the gear washer; seconded by Gideon. On a roll call vote: Henson, Abstained; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

The city clerk asked to transfer the cost of the gear washer from the fire dept. account to the city account to pay for it. Gideon made a motion to transfer up to \$6,500.00 from the fire dept. to the general checking; seconded by Halterman. On a roll call vote: Henson, Abstained; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

A tobacco permit renewal was presented for DanLee. Corp. 290 Hwy. 28, Martensdale, IA. Henson made a motion to approve the tobacco permit; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

There was discussion regarding dogs and cats running loose throughout the city which is against the city code. There was a resident who was scratched by a feral cat. Due to funding being lost Kiya Koda will no longer come and pick up animals; Whiskers only does spay and neutering. The city council told the city clerk to call the Warren Co. Sheriff's Office and have the sheriff give the resident a copy of the current city ordinances.

There was discussion on properties that need their yards mowed, and one that needs a dead tree removed. The city clerk will send out letters to those residents.

Henson made a motion to adjourn; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

The next city council meeting will be July 8, 2025 at 6:00 p.m.

Mayor ProTem Hutchison

Donna Bahun, City Clerk

**City of Martensdale****May 2025 Disbursements**

Brad Prichard (phone reimburse)	50.00
Zach Wood (phone reimburse),	50.00
Donna Bahun (phone reimburse),	50.00
Donna Bahun (salary)	2,058.51
Zach Wood (salary)	2,171.03
Zach Wood (salary)	2,171.03
Zach Wood (salary)	2,171.03
Lane Insurance (city insurance renewal)	41,506.49
John Deere Financial (supplies)	61.94

Veenstra & Kimm (390 Burlington permit)	1,211.25
Indianola RHT (publications)	494.93
Core & Main (supplies)	84.84
Des Moines Water Works (lab analysis)	16.05
State Hygienic Laboratory (LOC effluent)	61.00
Windstream (city hall)	223.56
Iowa Finance Authority (SRF interest pymt)	1,036.20
Mid-American Energy (transformers)	4,966.85
Windstream (pump)	147.94
AT&T (pump)	43.10
Menards (supplies)	33.75
Windstream (fire)	300.79
Mid-American Energy (utilities)	924.81

**Auto Payments**

IPERS (Donna, Donna)	1,513.09
IRS (Donna, Zach federal taxes)	2,660.88
Wright Express Fleet (fuel city)	147.09
IA Dept. of Rev (April sales tax)	900.39
IA Dept. of Rev (April WET tax)	771.76
Warren Water (water purchase)	6,000.75
City State Bank (automatic water pymts)	25.00
USDA (sewer loan payment)	2,780.00

**Sewer Lagoon Lift Project**

OnTrak Construction (electrical package)	15,360.55
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**Martensdale Rescue Dept.****May 2025 Disbursements**

Downey Tire (tire repair)	39.57
Verizon (ipad)	35.01
Auto payments	
Linde Gas (oxygen)	131.06

**City of Martendale****May 2025 Revenues**

Water-sewer collections	1,000.57
Gideon (water meter installation, permit)	180.00; 75.00
Zach Wood (farm lease)	1,073.00
Water-sewer collections	3,360.39
Water-sewer collections (auto pymts)	1,474.35
Water-sewer collections (DOT garage)	62.20; 111.75
Warren Co. (property taxes)	6,401.58
Jefferson Twp. (fire)	1,989.57
State of Iowa (Road Use Tax funds)	4,740.12
Water-sewer collections	3,297.46
Water-sewer collections (auto pymts)	1,457.26
Water-sewer collections	6,899.83
Martensdale St. Mary's School (permit fee)	1,055.00
Image 360 (refund)	80.29
State of Iowa (1 cent tax)	5,345.17
DanLee Corp. (tobacco permit renewal)	75.00
Water-sewer collections	2,153.67

