

**City of Martensdale
Regular City Council Meeting Minutes
May 5, 2025**

Mayor Prichard called the meeting to order.

The pledge of allegiance.

Members present: Scott Henson, Travis Berger, Matt Gideon and Peggy Halterman.

Members absent: Deb Hutchison

The agenda was approved by Henson and seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard thanked Deb Hutchison for running the last 2-3 meetings for thanked everyone for attending the meetings. Mayor Prichard thanked the city clerk for her work on all the audits that were completed.

Citizens Comments: None.

The consent agenda was presented: the April 7 and 28 minutes, the April 2025 payables and receipts, May 2025 payables and the March 2025 financials. Gideon made a motion to approve the consent agenda; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk Report: The city clerk told the city council that we had a IPERS audit and EMS insurance audit. The audits all are completed and approved.

Maintenance report: Zach stated his information is on the agenda.

Fire Report; Chief Henson stated there were 11 fire calls and 8 EMS calls for April 2025.

WKHS Engineering Co. was present to introduce themselves and discuss a new water tower engineering work and costs. WKHS is an Iowa company, been in business 78 years, longevity of employees is very high, and they work with quite a few municipalities. There was discussion on how much land would be needed for a new tower (1/2 acres was recommended), the size of a tower (250,000-gallon tower was recommended), and the warranty on a new tower. Once the engineering is completed, a general contractor will be hired for the actual tower installation. Gideon made a motion to hire WKHS to complete the engineering work for a new water tower; seconded by Halterman. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Zach Wood has received information from MidAmerican Energy regarding upgrading the transformers at the sewer lagoon pump project from 30 to 50's. They had an agreement for \$4,916.85, following a 12-month period bill a refund will be given back to the city. Henson made a motion to sign the agreement with Mid-American Energy for upgraded transformers; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk had paperwork from City State to do automatic payroll deposits. The cost is the same as our automatic payments for water and sewer. Henson made a motion to approve the automatic payroll deposits with City Bank; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The farm lease with Zach Wood was discussed, since the city did not have the new lease information by September, Zach automatically can farm it this year. Henson made a motion to let Zach Wood farm the land; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 05.01.2025 Resolution Approving a 28E Agreement Between the City of Martensdale, Iowa and Jefferson Township, Warren County, Iowa for Mutual Aid Assistance Related to Fire/Rescue Services was presented. Berger made a motion to approve Resolution 05.01.2025; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 05.02.2025 Resolution Approving a 28E Agreement Between the City of Martensdale, Iowa and Crawford Township, Madison County, Iowa for Mutual Aid Assistance Related to Fire/Rescue Services was presented. Gideon made a motion to approve Resolution 05.02.2025; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 05.03.2025 Resolution Approving a 28E Agreement between the City of Martensdale, Iowa and Lee Township, Madison County, Iowa for Mutual Aid Assistance Related to Fire/Rescue Services was presented. Berger made a motion to approve Resolution 05.03.2025; seconded by Halterman. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion regarding residents complaining about barking dogs. The city council stated they need to call the Warren Co. Sheriff or Kiya Koda. Mayor Prichard has had complaints regarding cats. He has told the residents to contact the sheriff or call Kiya Koda.

Henson made a motion to adjourn; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye; and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The next city council meeting will be June 2, 2025 at 6:00 p.m.

Mayor Brad Prichard

Donna Bahun, City Clerk

City of Martensdale**April 2025 Disbursements**

Brad Prichard (phone reimburse)	50.00
Zach Wood (phone reimburse),	50.00
Donna Bahun (phone reimburse),	50.00
Donna Bahun (salary)	2,058.51
Zach Wood (salary)	2,171.03
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Independent Advocate (publication fees)	197.35
Menards (city hall supplies)	364.28
Central Iowa Pest Control (city hall, fire)	130.00
Agriland, FS (scale fee)	7.00
Warren Co. Treasurer (sheriff contract)	38,628.00
Titan Machinery (alternator & parts)	243.35
AT&T (pump)	43.01
Kurt Rutledge (water deposit refund)	100.00
Iowa Codification (down payment ordinance book)	1,500.00
Core and Main (gate valve)	77.84
Windstream (city hall)	223.50
SEH Engineering (sewer lagoon pump)	1,400.00
Windstream (pump)	73.97
Windstream (fire dept.)	267.46
Mid-American Energy (utilities)	927.01

Auto Payments

IPERS (Donna, Donna)	1,513.09
IRS (Donna, Zach federal taxes)	2,660.88
IA Dept. of Rev (March sales tax)	450.00
IA Dept. of Rev (March WET tax)	385.71
State of Iowa (quarterly state taxes)	1,978.26
Warren Water (water purchase)	4,667.25
Wright Express Fleet (fuel city)	374.72
City State Bank (auto water payments)	25.00
USDA (sewer loan payment)	

Martensdale Rescue Dept.**April 2025 Disbursements**

Quick Med Claims (medicare)	35.40
O'Reilly Auto (supplies)	19.47
Verizon (ipad)	35.01

Auto payments

Linde Gas (oxygen)	118.39
Wright Express Fleet (fuel)	251.95

City of Martendale**April 2025 Revenues**

Water-sewer collections	1,595.69
Greenslade (215 Center water deposit)	100.00
Water-sewer collections (auto payments)	1,305.50 (returned payment) 111.64=1,193.86
Water-sewer collections	5,675.46
Crawford Township (fire)	7,526.56
Water-sewer collections (DOT garage)	112.80; 118.15
Warren Co. (property taxes)	66,180.68
Jefferson Twp. (fire)	25,622.69
State of Iowa (Road Use Tax funds)	4,925.95
Water-sewer collections	5,443.22
Water-sewer collections (auto payments)	1,380.54
State of Iowa (1 cent tax)	5,061.42
Water-sewer collections	5,543.02
Water machine sales	142.25
Core & Main (refund)	878.73

