

City of Martensdale
Regular City Council Meeting Minutes
November 3, 2025

Mayor Prichard called the meeting to order.

The pledge of allegiance.

Members present: Mayor Brad Prichard, Scott Henson, Travis Berger, Matt Gideon, and Peggy Halterman.

Members absent: None.

The agenda was approved by Henson and seconded by Gideon. On a roll call vote: On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Mayor Prichard stated he would like to appoint Matt Gideon as Mayor ProTem. Henson made a motion to approve Matt Gideon as Mayor ProTem, seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; and Gideon, Abstained, Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Council Comments: Mayor Prichard said to be sure and vote tomorrow.

Citizens Comments: None.

The consent agenda was presented: the October 7, 2025 minutes; October 2025 payables and receipts, November 2025 payables and the September 2025 financials. The city clerk presented additional payables to: Quick Med Claims, (medicare) 30.00; Linde Gas, 135.79; National Hydro Excavation Services, (water leak, Spring St.) 2,062.50. Gideon made a motion to approve the consent agenda with the additional payables; seconded by Halterman, On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk asked to transfer funds from the RUT fund for the street resurfacing and for repairs on the backhoe for a total of 53,035.33. Henson made a motion to transfer the funds; seconded by Gideon. On a roll call vote: On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk asked to transfer funds from the fire dept. checking in the amount of \$4851.00 and \$16,000 from the fire township funds to pay for the fire dept. for 2 new air packs and \$5,000 from the ambulance fund to be placed in the rescue checking. Berger made a motion to approve the transfers from the fire dept and rescue dept; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

City Clerk Report: The city clerk said the annual financial report, the Road Use Tax report and the USDA audit was completed.

Maintenance Report: Zach Wood asked to purchase \$250.00 of Christmas lights. The city council told him to purchase the lights.

Fire Report: Chief Henson stated there were 21 EMS calls and 2 fire calls in October 2025.

The city clerk presented a city council vacancy document to publish before the December 2025 meeting. Gideon made a motion to publish the city council vacancy; seconded by Halterman. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Justin Kilger, 245 Hwy. 28, Martensdale, IA was present to discuss his property. He stated the survey has been completed and presented it to the city council with 2 maps of the area he would like to have the city vacant so he has accessibility for trucks and trailers. The city council reviewed the area and said they will have to have the city attorney review it on how to proceed, and whether residents near the area would need to be notified. The city will also need an easement to the property if they vacate it. The city clerk will contact the city attorney to get his opinion.

There was discussion and possible approval regarding allowing a city employee to carry over vacation not used in 2025 to 2026. The attorney stated this would be fine as long as it's a one-time thing. Gideon made a motion to approve the vacation request to carry over to 2026; seconded by Halterman. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

There was discussion and possible approval for Brew Oil, LLC new tobacco and liquor license. DanLee has sold all their properties and Brew Oil LLC is the new owner. Henson made a motion to approve the tobacco license; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Berger made a motion to approve the Brew Oil, LLC liquor license; seconded by Henson. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Resolution 11.3.2025 Approval of the State Street Finance Report was presented. Henson made a motion to approve Resolution 11.3.2025; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The city clerk presented the 2024-2025 State Financial Report. Gideon made a motion to approve the report; seconded by Halterman. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

The city council went through questions from Simmering & Cory to update our ordinance book. The city clerk will call them to discuss the city councils' revisions for the ordinance book. There were various questions on ordinances that will need new ordinances to be prepared. These will also be addressed in the updated ordinance book.

Open Forum: There is a couch sitting by the dumpster at a property in town and the grass needs to be mowed. The city clerk will send out a letter to the resident.

The city clerk asked Zach Wood about the status of the sewer lagoon pump project completion. He stated there are electrical issues with it, so it has not been completed.

The next city council meeting will be December 8, 2025 at 6:00 p.m.

A motion to adjourn the meeting was made by Henson; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; Gideon, Aye, and Halterman, Aye. Mayor Prichard declared the motion carried unanimously.

Brad Prichard, Mayor

Donna Bahun, City Clerk

City of Martensdale**Oct. 2025 Disbursements**

Brad Prichard (phone reimburse), 50.00
Zach Wood (phone reimburse), 50.00
Donna Bahun (phone reimburse), 50.00
Donna Bahun (salary), 2,131.84
Zach Wood (salary), 2,231.76
Zach Wood (salary), 2,231.76
Zach Wood (salary), 2,231.76
Core & Main (chlorine analyzer), 171.21
Interstate Power Systems (generator), 1,229.88
WHKS Engineering (new water tower), 2,600.00
Menards (supplies), 183.28
John Deer Financial (Thiesen's bill), 128.75
Hamco Walker (copy paper), 109.90
Central IA Pest Control (city, fire dept.), 130.00
Indianola RHT (publication fees), 498.85
Iowa One Call (notification fees), 24.30
SEH Engineering (sewer lagoon pump), 1,535.00
Martin Marietta (pipe bedding)214.41
Elan Financial (tractor parts, Microsoft subscription), 397.16
AT&T (pump), 43.61
Windstream (city), 224.07
Windstream (pump), 74.14
Mid-American (utilities), 1,244.98
Windstream (fire), 267.93

Auto Payments

Donna, Zach federal taxes), 2,735.03
Wright Express Fleet (fuel city), 251.56
IA Dept. of Rev (Sept. sales tax), 480.93
IA Dept. of Rev (Sept. WET tax), 412.23
Dept. of Rev (state tax, employees), 2,136.00
IPERS (Donna, Zach), 1,558.49
Warren Water (water purchase), 6,525.75
City State Bank (automatic water payments), 25.00
USDA (sewer loan payment), 2,780.00

Martensdale Rescue Dept.**October 2025 Disbursements**

Quick Med Claims (medicare), 13.40
Zach Wood (reimburse), 193.40
Interstate Battery (fire), 194.60
Verizon (ipad), 35.01
Elan Financial (EMS membership-dues), 1,590.00
O'Reilly Auto (supplies), 116.72

Auto payments

Linde Gas (oxygen), 140.01
Maverick Fuel (fire), 754.50

Deposits

Quick Med Claims (medicare), 150.00
Quick Med Claims (medicare), 150.00

City of Martendale**October 2025 Revenues**

Water-sewer collections, 2,263.15
Water-sewer collections (auto payments), 1,804.63
Water-sewer collections (DOT garage), 59.90; 124.56
Warren County (property taxes), 78,735.18
Jefferson Twp. (fire), 31,769.29
Water-sewer collections, 6,884.81
Warren Co. Clerk of Court (lien), 695.00
Water-sewer collections, 3,620.83
State of Iowa (Road Use Tax funds), 4,703.07
Water-sewer collections (auto payments)1,483.51
Water-sewer collections, 4,254.88
State of Iowa (1 cent tax), 6,011.69
Water-sewer collections, 2,793.72