

**City of Martensdale
Regular City Council Meeting Minutes
September 8, 2025**

Mayor ProTem Hutchison called the meeting to order.

The pledge of allegiance.

Members present: Scott Henson, Travis Berger, and Matt Gideon.

Members absent: Mayor Brad Prichard and Peggy Halterman.

The agenda was approved by Berger and seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; and Gideon, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

City Council Comments: Travis Berger stated the roads looked good after the resurfacing.

Citizens Comments: None.

The consent agenda was presented: the August 4, 2025 minutes; August 2025 payables and receipts, September 2025 payables and the July 2025 financials. The city clerk presented another payment for SEH Engineering for \$2,700.00. Gideon made a motion to approve the consent agenda with the additional payable to SEH Engineering; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; and Gideon, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

City Clerk Report: The clerk noted that the new accounting system will require time to implement. The council asked about the \$390 setup fee. The city clerk explained that the programmer would have to come to city hall several times before everything is completed and that fee is to set it up no matter how many times, he must come to city hall; There was discussion on updating the current ordinance book and questions were sent for the city council to make decisions on regarding updates. The city clerk will email the information to the city council for the Oct. meeting,

The city clerk asked to transfer funds from Warren County for our tax levy for payroll taxes. Berger made a motion to transfer the funds; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; and Gideon, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

Maintenance report: Zach Wood stated that the tractor needs repairs, cost will be \$850.00, he stated that the sewer lagoon lift station improvement project is completed with the change order, he spoke to Mayor Prichard and he told him to move forward.

Fire Report; Chief Henson stated there were 19 EMS calls and 2 fire calls last month. He discussed the IEMSA conference in November for the EMTs. The city council approved the payable under the consent agenda.

There was discussion and approval for Change Order No. 2 for the Sewer Lagoon Lift Station. Henson made a motion to approve the change order no. 2; seconded by Berger. On a roll call vote: Henson, Aye; Berger, Aye; and Gideon, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

There was discussion regarding Resolution 09.08.2025 A Resolution Approving a 28E Agreement between the City of St. Charles, Iowa and the City of Martensdale, Iowa for Purposes of Establishing Library Access for the Citizens of Martensdale, Iowa. There was much discussion over this and a new law that states the city is responsible for providing library service to residents. There was discussion on how residents can use the Des Moines Library free, and the city council asked the city clerk to contact Des Moines, Indianola and West Des Moines to see what their cost would be for a 28E Agreement for Library Services. This will be tabled until the next meeting.

Ordinance 09.01.2025 An Ordinance Amending the Code of Ordinances for the City of Martensdale, Iowa Related to Customer Deposits was presented. Henson made a motion to approve Ordinance 09.01.2025; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; and Gideon, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

There was discussion regarding the property at 265 and 275 Burlington Ave, which is up for sale. That residence is a two-apartment building with two water meters but only one water shut off valve so when renters don't pay their water bill the city has no way to shut them off so that the renters can't turn the water back on without another shut off valve. The city council ruled that, under Ordinance 90.10, Number 1, the owner must either use a single meter and pay both units' bills and install an additional valve to allow city access to shut off water in both units. The city council asked the city clerk to contact the city attorney and to have him send a letter to the realtor and the owner of the property.

The city clerk stated she has received several complaints about the way some residents are parking their company vehicles with trailers in the streets where people can't see coming around the corner or commercial vehicles have a hard time getting around the vehicles sitting on the street. The city clerk did contact the Warren Co. Sheriff regarding the problem and at times the resident does park it in his yard but other times they do not. The city council stated there is an ordinance that there is no parking between 2 a.m. and 6:00 a.m. and since the sheriff office has been contacted it will be tabled for now.

There was discussion regarding contracting with Harry VanAusall to enforce the city ordinances. There was some discussion that maybe in the spring next year we could hire him for a month or two and see what he finds for the city council. This will be tabled until Spring of 2026.

Open Forum: There was discussion regarding installing 4-way signs at Rock Island and Center St., and West St. and Burlington. This will be placed on the October agenda.

The city council set Beggar's Night for Oct. 31 from 6-8 p.m.

The next city council meeting will be October 6, 2025 at 6:00 p.m.

A motion to adjourn the meeting was made by Henson; seconded by Gideon. On a roll call vote: Henson, Aye; Berger, Aye; and Gideon, Aye. Mayor ProTem Hutchison declared the motion carried unanimously.

Deborah Hutchison, Mayor ProTem

Donna Bahun, City Clerk

City of Martensdale**August 2025 Disbursements**

Brad Prichard (phone reimburse) 50.00
Zach Wood (phone reimburse) 50.00
Donna Bahun (phone reimburse) 50.00
Donna Bahun (salary)2,131.84
Zach Wood (salary)2,231.76
Zach Wood (salary)2,231.76
Central Iowa Pest Control (city, fire dept.)130.00
Titan Machinery (backhoe)411.80
Iowa Dept. of Natural Resources (permit fee)210.00
National Hydro Excavation Services (storm sewer)1,375.00
City of Norwalk (2nd qtr. EMS trip charges)4,000.00
Veenstra & Kimm (465 West St. permit)168.75
OPD Business Solutions (toner)152.53
Iowa One Call (notification fee)6.30
Independent Advocate (publication fee)210.42
Lane Insurance Co. (workers comp)419.00
Menards (supplies)114.85
Core & Main (chlorine analyzers)593.59
Quick Med Claims (rescue)45.00
AT&T (pump)42.92
Mid-American Energy (utilities)901.91
Menards (supplies)22.02
Menards (supplies)92.83
Windstream (fire)267.27
Mid-American (final park bill)32.31

Auto Payments

IRS (Donna, Zach federal taxes)2,735.03
IPERS (Donna, Donna)1,558.49
Wright Express Fleet (fuel city)189.40
IA Dept. of Rev (July sales tax)456.87
IA Dept. of Rev (July WET tax)391.60
Warren Water (water purchase)4,898.25
Returned check (water-sewer payment)122.43
City State Bank (automatic water payments)25.00
USDA (sewer loan payment)2,780.00

Sewer Lagoon Pump Station Account

On Track Construction (sewer lagoon pump project)99,412.56

Martensdale Rescue Dept.**August 2025 Disbursements**

Verizon (ipad) 35.01

Auto payments

Linde Gas (oxygen) 135.79
Maverick Fleet (fuel)71.96

Deposits

Quick Med Claims111.86
Quick Med Claims525.32
Quick Med Claims1,168.00

City of Martendale**Aug. 2025 Revenues**

Water-sewer collections4,023.74
Water-sewer collections (auto payments)1,622.14
Water-sewer collections2,231.76
Water-sewer collections (DOT garage)61.05; 109.00
Vantage Point (fiber optic permit fee)60.00
Water-sewer collections5,317.92
State of Iowa (Road Use Tax funds)4,814.54
Water-sewer collections (auto payments)1,567.41
Water-sewer collections4,483.68
State of Iowa (1 cent tax)4,944.04
Returned check deposit122.43
Water-sewer collections300.00
Mid-American (permit fee)60.00